

## Ingrid Elise Gruber

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### EDUCATION

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#### University of California, Los Angeles

*Double Major, B.A. Anthropology, B.A. English*

- **GPA in UCLA Major Courses:** 3.69/4.0; **Cumulative UCLA GPA:** 3.66/4.0
- **Representative Coursework:** Study of Social Systems, Biotechnology and Society, Honors Social and Cultural Anthropology
- **Honors & Awards:** Dean's Honors List (Fall 2022, Spring 2023, Winter 2024, Spring 2024)

Los Angeles, CA

*Expected Graduation Summer 2026*

#### King's College London

*Year Study Abroad Program*

- **Representative Coursework:** Modernist Literature, Literature and Language in the Anglo-Saxon Period, Italian

London, United Kingdom

*September 2024 - May 2025*

### EXPERIENCE

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#### Office of United States Senator Kirsten Gillibrand

*Press Intern*

Washington, DC

*May 2025-August 2025*

- Trained and collaborated effectively and extensively with other interns and the press team.
- Pre-dawn and after-hours collection of daily news clips to be sent to the Senator and all office staff.
- Interacted with the press teams of other Senate offices and regularly interacted with New York and national press outlets.
- Repurposed, edited, and drafted press releases.
- Drafted quotes for articles, press releases, and social media posts.
- Attended, recorded, and transcribed press conferences.
- Photographed and supported a major New York constituent event (First Responders Summit).
- Worked well under pressure, meeting tight deadlines, covering rapidly changing news.

#### Daily Bruin

*Opinion Columnist*

Los Angeles, CA

*September 2025-Present*

- Wrote argumentative opinion pieces that initiate dialogue, debate, and open communication across campus.
- Scheduled interviews, interviewed sources, and recorded transcripts.

*Content Contributor*

- Summarized and edited articles to fit various social media formats, including Instagram, X, and Facebook.
- Coordinated with management and coworkers to ensure smooth workflow and division of responsibilities.

*January 2024-June 2024*

#### Camp Four Winds Westward Ho

*Team Lead for Counselor in Training Leadership Program*

Orcas Island, WA

*June 2024 - August 2024*

- Coached, trained, and led a group of young adults in a leadership and problem-solving program.
- Provided performance feedback, including written evaluations, and dispensed disciplinary actions.
- Planned, coordinated, and served as staff lead for the Camp's cornerstone event involving 300 campers.

*Cabin and Waterfront Counselor*

*June 2023 - August 2023*

- Served as primary adult counselor responsible for cabin cohorts of 6-8 children during four-week sleep-away camp sessions.
- Acted as a lifeguard and dispensed emergency care in response to dock and water accidents and general injuries.
- Taught campers and staff various water-based skills and led unique dock and water-centered group classes and events.

#### Cherry Pop Records, Student Operated Record Label

*Artist Team Leader and Press Contributor*

Los Angeles, CA

*January 2023-Present*

- Led a team dedicated to an artist to develop and execute a marketing plan, including outreach, brand guides, promotion, and merchandise.
- Conducted artist interviews, wrote articles, bios, and press releases for the Cherry Pop website and magazine.

#### Peregrine Espresso

*Barista*

Washington, DC

*May 2022-September 2022, May 2025-September 2025*

- Engaged in customer conversations, addressed customer inquiries and complaints, and provided positive customer service.
- Collaborated with team members and management, contributing to a cohesive work environment.

### PERSONAL

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**Skills:** MS Office, Google Workspace, speech skills, writing skills, organizational management skills, social media marketing, and planning.

**Languages:** English (native), Spanish (working proficiency), Italian (limited working proficiency).

**Interests:** Music (songwriting, performing, voice, guitar, and piano). Creative writing (stories, poetry, songs). Recipe creation. Traveling.

### PUBLICATIONS

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Please see my website to view my writing samples and publications.